



## Application Checklist

### Before submitting your application:

- I have reviewed the website and meet the minimum requirements.
- I am 3 years clear of ALL criminal activity.
- I have reviewed the Medical Self Assessment Guidelines.

### Once you begin your on-line application, you will be required to submit the following:

- Employment and Education history (complete in full)
- Personal References (5 adults, not related to you and not current/previous employers)
- Credit History (complete in full)
- Authorization for Release of Information
- Personal Disclosure Form (must be 3 years clear of criminal activity, including drug use)
- Declaration - Notice to Applicant
- Security Clearance Declaration (complete in full, attach pardon if required)

### Supporting Documents

- Driver's License (non GDL)
- Proof of Social Insurance Number
- Birth Certificate and/or Canadian Citizenship or Legal Permanent Resident

### Documentation

- High School Diploma/Transcripts or Equivalency
- Certificate of Educational Assessment (if education was obtained outside of Canada)
- Driving Record Abstract (must cover last 3 years, 5 demerits or less)
- Vision Report Form (meets Standard)
- Supplemental Vision Report Form (only required if you've had corrective surgery)
- Hearing Report Form (meets Standard)
- Standard First Aid Certificate and CPR level "C" Certificate

**ALL** information must be included in order for your application to be considered. Your attention to detail is important. Vision, hearing, and driver's abstract documents are only valid for one year from the date of application.